



<Date>

<Educator>

<School Address>

Dear <Educator>:

Financial Beginnings is pleased to provide the Financial Footings program for your use. The Financial Footings program introduces youth to the world of personal finance. It covers all major finance topics starting with the basics of identifying coins and bills, to setting financial goals, to an introduction of how credit works.

The Financial Footings program is provided at no cost to educators or participants. Students are provided with a Student Workbook to use during the teaching sessions, and educators are given a Presenter's Guide with tips and instruction on how to deliver these lessons.

The portion of the Financial Footings program for grades K-2 was designed to be taught by educators themselves, rather than Financial Beginnings' volunteers. This gives educators more flexibility in working these lessons into existing academic curriculum and a more relaxed timeline within which to teach these sessions.

To maximize the effectiveness and impact of the lessons and to ensure we can continue to provide this program at no cost, Financial Beginnings requests that educators wishing to utilize the Financial Footings program commit to:

1. Providing at least two hours of instruction (total) in delivering the four program lessons.
2. Teaching all four lessons within 90 days of receiving the Financial Footings program materials.
3. Completing the enclosed post-program survey within 30 days of concluding the program. This survey is also available online at: [xxx](#)

To agree to these terms and receive the Financial Footings program materials, please complete the attached form. This form is also available online at: [xxx](#).

Thank you for your commitment to our community's youth and for helping them establish the solid footing for a bright financial future.

Sincerely,

Melody Bell, Executive Director

I, _____ agree to the following terms:
(print name)

1. Providing at least two hours of instruction (total) in delivering the four Financial Footings program lessons.
2. Teaching all four lessons within 90 days of receiving the Financial Footings program materials.
3. Completing the enclosed post-program survey within 30 days of concluding the program. This survey is also available online at: [xxx](#)

School Name: _____
Mailing Address: _____
Grade Level: _____
Number of Students: _____

Educator Name: _____
Phone Number: _____
Email: _____